

## EMPLOYEE SERVICES COMMITTEE MINUTES

December 4, 2017

**Members Present:** Pam Deppe, Tim Krell, Jason Ratts, Vera Small, Jeff Thomas

**Members Absent:** Tony DelGiorno

**Others Present:** Bruce Stratton, Charlie Stratton, Dan Wright, Denise E. McCrady (Secretary)

Chair Krell called the meeting to order at 5:00 p.m.

Krell requested a motion to approve the minutes of the November 6, 2017 meeting. A motion was made by Small and seconded by Deppe. Motion carried (5-0).

Dan Wright, Assistant State's Attorney, addressed the Committee requesting approval to hire a replacement Assistant State's Attorney at an annual salary of up to \$45,787 effective on or after December 18, 2017 and a replacement Assistant State's Attorney at an annual salary of up to \$43,085 effective on or after January 2, 2018. A motion to approve the request was made by Ratts and seconded by Small. Motion carried (5-0).

Charlie Stratton, Human Resources, addressed the Committee requesting approval of the Identity Protection Policy. This policy is mandated by State law and addresses protection of employee identification and social security numbers. A motion to approve the request was made by Deppe and seconded by Small. Motion carried (5-0).

Stratton will present to the Committee in January the Sexual Harassment Policy.

Krell requested a motion to approve the requisitions. A motion was made by Ratts and seconded by Deppe. Motion carried (5-0).

There was no old business or public comment.

A motion to adjourn was made Ratts and seconded by Deppe. Motion carried (5-0). Meeting adjourned.